

**MINUTES**  
**MVHS TX-20009<sup>th</sup> AFJROTC BOOSTER CLUB**

**Date/Time/Place:** Tuesday, 3 Sept. 2024, 18:03  
JROTC Compound and Zoom

**Members Present:** Frank Jarrett, President  
Elizabeth Floyd, Vice President  
Elizabeth King, Treasurer  
Angela Wilkin, Public Affairs  
Angela Clifton  
Chris Floyd  
Chris Tenayuca  
Elizabeth Ginn  
Linda Persyn  
Rachel Mendez  
Roland Vianes  
Sarah Allen  
Shiquita Davie  
Wendy Kline

**Others Present:** Maj Jessica Knepper  
CMSgt Luis Torres  
MSgt Keith McMonagle  
C/SSgt Bella Bueno

**Actions:** Approved the 7 May 2024 Minutes, 14 May 2024 Zoom Minutes, 15 May 2004 Zoom Minutes, 31 July 2024 Electronic Minutes, and 20 August 2024 Electronic Minutes. (Page 2)

Accepted the May 2024, June 2024, July 2024, and August 2024 Treasurer's Reports. (Page 2)

Elected Frank Jarrett as President. (Page 3)

Angela Wilkin resigned as Public Affairs and was elected as Secretary. (Page 3)

Transferred \$3,400 to the Scholarship Fund. (Page 3)

Agreed to purchase muted patches for OCPs. (Page 4)

Agreed to purchase two personalized banners for \$80. (Page 4)

Decided to purchase two personalized tablecloths. (Page 4)

**Call to Order.** President Frank Jarrett called the meeting to order at 18:03.

**Agenda.** Election was added under New Business. The Agenda was adopted as amended.

Booster members and guests introduced themselves.

**Approval of Minutes.** Members reviewed the 7 May 2024 Minutes. Elizabeth King motioned to approve the 7 May 2024 Minutes. Elizabeth Floyd seconded the motion. All in favor.

The 14 May 2024 Zoom Minutes were reviewed. Elizabeth King motioned to approve the 14 May 2024 Zoom Minutes. MSgt Keith McMonagle seconded the motion. All in favor.

The 15 May 2004 Zoom Minutes were reviewed. Elizabeth King motioned to approve the 15 May 2024 Zoom Minutes. Elizabeth Floyd seconded the motion. All in favor.

The 11 July 2024 Broadway Bank Minutes and 11 July 2024 TXN Banking Minutes were required per banking protocol for opening and closing accounts. The original approved motions are in the 7 May 2024 Minutes.

The 31 July 2024 Electronic Minutes were reviewed. Elizabeth King motioned to approve the 31 July 2024 Electronic Minutes. MSgt Keith McMonagle seconded the motion. All in favor.

Members reviewed the 20 August 2024 Electronic Minutes. Elizabeth King motioned to approve the 20 August 2024 Electronic Minutes. Elizabeth Floyd seconded the motion. All in favor.

**Treasurer Report.** Elizabeth King reviewed the May 2024 Treasurer's Report. The beginning balance for May was \$18,359.61 with withdrawals totaling \$9,733.43 (Field Day, uniforms, Weebly renewal, canopies, pizza party, senior cadet event, and Boys State). Deposits totaled \$15,961.29 (Email Campaign, Raffle ticket sales, and Senior Sunset). The ending balance for May 2024 was \$24,587.47. The Scholarship Fund remained unchanged at \$4,779.91.

Ms. King also reviewed the June 2024 Treasurer's Report. The beginning balance for June 2024 was \$24,587.47 with one withdrawal of \$64.63 for pizza. A deposit of \$648.65 from Senior Sunset food truck donations closed the month at \$25,171.49. The Scholarship Account remained unchanged at \$4,779.91.

The beginning balance for the main account as of July 1, 2024, was \$25,171.49. Withdrawals totaled \$1,013.95 (USPS mailbox, Zoom subscription, petty cash withdrawal, and Bill Miller's for BCO lunch) and deposits totaled \$402.00 (Senior Sunset food truck donations and GotSneakers). The Scholarship Account remained unchanged at \$4,779.91.

The Treasurer's Report for August 2024 opened with a balance of \$24,559.54 with one withdrawal of \$1,062.50 for the purchase of cadet volunteer shirts. Deposits totaled \$183.87 (Pep Rally and Prep Day merchandise sales). The closing balance was \$23,680.91. The Scholarship Account dispersed two payments which totaled \$2,000. The ending balance was \$2,779.91.

Elizabeth Floyd motioned to approve the May 2024, June 2024, July 2024, and August 2024 Treasurer Reports. Linda Persyn seconded the motion. All in favor.

### **Old Business.**

Senior Sunset. Board members expressed gratitude for the food trucks that helped at the last minute due to no shows. Profits totaled less than \$500. Mr. Jarrett has reached out to Ms. McCracken about this year's location for graduation and will report back to the board.

2024 Senior Activity. Six of the 22 senior cadets met at Saltgrass Steak House for lunch followed by bowling at Bowl and Barrel. C/Bella Bueno was encouraged to talk to senior cadets about planning for this year's activity to allow the board ample time to discuss arrangements and provide payment.

Boys/Girls State. The Booster Club sponsored three cadets to attend Boys and Girls State over the summer. Refunds were issued for two of the cadets as they were unable to attend.

Banking. While trying to change bank accounts, Elizabeth King was asked to provide additional formation documentation. When the original bank account was opened many years ago, the documentation was not required to open a bank account. Elizabeth King and Angela Clifton will research formation documents and complete the required state application. The account will remain at TXN Bank.

### **New Business.**

Election. Frank Jarrett opened the floor for discussion regarding nomination for President since he was elected by the officers to fill the position over the summer. Sarah Allen nominated Frank Jarrett as President. Elizabeth King seconded the nomination. Elizabeth Floyd called for the vote. All in favor. Frank Jarrett will serve as President for the 2024/25. Angela Wilkin volunteered to resign as Public Affairs and serve as Secretary. Linda Persyn nominated Angela Wilkin to serve as Secretary. Elizabeth King seconded the motion. All in favor.

Scholarship Fund. Profits from events and merchandise sales from May through August 2024 totaled \$17,195.81. The general account stands at \$23,680.91. Sarah Allen made a motion to transfer \$3,400 from the general fund to the Scholarship Fund. Shiquita Davies seconded the motion. All in favor.

Scholarship Criteria and Application. Elizabeth Floyd, Angela Clifton, Linda Persyn, Wendy Kline, Chief Torres, and MSgt McMonagle volunteered to serve on the 2025 Scholarship Committee. Members will meet to develop the scholarship criteria and application. Last year was the first year that parents were required to complete ten hours of volunteer hours for their cadet to apply for the scholarship. The Booster Club will continue to track parent volunteer hours.

Parent's Night. Parent's Night is scheduled for 9 September 15 at 18:00 at the PAC. BCO graduates will be recognized. The Booster Club will sell merchandise and provide refreshments.

Park Cleanup. The first Castroville Park Cleanup is scheduled for 21 September from 08:00 to 10:00. The Booster Club is requesting 25 cadets; a signup sheet will be posted in the classroom.

Boo Bash. The Friends of Castroville Park are hosting Boo Bash on 26 October from 16:30 to 19:30 at the Castroville Regional Park. A couple of cadets have been requested to help set up at 14:30 with the remaining cadet volunteers arriving at 1630. Cadets will help set up and assist children at the different activity booths. Helen with FCP will contact us with more details.

Veterans Day Fun Run. The walk/run is tentatively scheduled for 16 November. Frank Jarrett is waiting for final facility approval from Ms. McCracken. Elizabeth King will research prices for chalk.

Fundraising Committee Meeting. The next Fundraising Committee meeting is scheduled for Wednesday 11 September at 18:30 at Sammy's Restaurant.

Raffle. The Raffle will be discussed during the Fundraising Committee meeting on 11 Sept.

### **Instructor's Call.**

BCO graduates will be recognized on stage at Parent's Night. Cadets are researching costs for the USS Lexington as a potential location for this year's Corps Trip.

Team practices start this week. Instructors hope to stand up a drill team this year. The Corps is standing strong at 226 cadets with over 100 students on the wait list. Instructors have stressed the importance of meeting Corps standards and dedicated participation in the program. The Corps. Activity Fee of \$40 is due tomorrow. The fee covers the purchase of a unit polo and helps fund activities throughout the year. This year, instructors would like to take cadets interested in serving in the military to a BMT graduation at Lackland AFB.

Chief Torres requested funding from the Booster Club to purchase muted American Flag patches for OCPs. Angela Wilkin motioned to purchase the OCP patches from Kellac. Elizabeth King seconded the motion. All in favor.

Elizabeth King suggested replacing the existing banners (they are aged and dirty) used at Corps and Booster Club events. Elizabeth Floyd made a motion to purchase two personalized banners for \$80. Angela Wilkin seconded the motion. All in favor.

Angela Wilkin made a motion to purchase two tablecloths with the Corps logo. Linda Persyn seconded the motion. All in favor.

**Cadet Announcements.** C/2LT Bella Bueno presented a fundraising event idea that would include a bake sale, carwash, barbecue, games, photo station, dunk tank, inflatables, etc. She has solicited businesses in the community for donations. Attendees would purchase an entry ticket in addition to tickets to play games. The Board recommended C/Bueno research prices for supplies, food, and rentals and reapproach the board with a funding request. Members discussed potentially holding the event in conjunction with Color Run in November since the proposed event date conflicts with an existing community service event.

### **Next Meeting.**

The next meeting is scheduled for 1 October 2024 at 18:00 at the Compound and via Zoom.

Angela Wilkin made a motion to adjourn the meeting. MSgt Mac seconded the motion. All in favor. Frank Jarrett adjourned the meeting 19:51.

Minutes submitted by Angela Wilkin, Secretary.