

**MINUTES**  
**MVHS TX-20009<sup>th</sup> AFJROTC BOOSTER CLUB**

**Date/Time/Place:** Tuesday, 7 May 2024, 18:06  
JROTC Compound and Zoom

**Members Present:** Maritza Arroyo, President  
Elizabeth Floyd, Vice President  
Elizabeth King, Treasurer  
Angela Wilkin, Public Affairs  
Becca Elizondo  
Chris Floyd  
Frank Jarrett  
Heather Lidowski  
Jenni Koonce  
Sarah Allen

**Others Present:** MSgt Lee Conrad  
CMSgt Luis Torres  
C/SSgt Bella Bueno

**Actions:** Approved the 2 April 2024 Minutes and 12 April 2024 Special Meeting Minutes. (Pages 2)

Accepted the April 2024 Treasurer's Report. (Page 2)

Agreed to purchase QuickBooks. (Page 3)

Voted to close TXN Bank account and open a business account with Broadway Bank. (Page 3)

File for a Texas Sales Tax number and increase merchandise prices to include sales tax. (Page 3)

Open a post office box. (Page 3)

Agreed to sponsor two cadets for Boys State and one cadet for Girls State. (Page 4)

Reimburse Maritza Arroyo up to \$500 for the First Aid Kit and supplies. (Page 4)

**Call to Order.** President Maritza Arroyo called the meeting to order at 18:07.

**Agenda.** The Agenda was adopted as presented.

**Approval of Minutes.** Members reviewed the 2 April 2024 Minutes. Jenni Koonce motioned to approve the 2 April 2024 Minutes. Elizabeth Floyd seconded the motion. All in favor.

The 12 April 2024 Special Meeting Minutes were reviewed. Ms. King motioned to approve the 12 April 2024 Special Meeting Minutes. Ms. Koonce seconded the motion. All in favor.

**Treasurer's Report.** Elizabeth King reviewed the April 2024 Treasurer's Report. The beginning balance for April was \$17,518.88. Withdrawals totaled \$1,668.11 (Costco membership, Website, Bataan Death March expenses, Corp Trip T-shirts, Cadet of the Year Award plaques, and Award Night expenses). Deposits totaled \$2,508.84 (Raffle ticket sales and Email Campaign donations). The ending balance for April was \$18,359.61.

The Scholarship Account remained unchanged at \$4,779.91. Ms. Koonce motioned to approve the April 2024 Treasurer's Report. Ms. Floyd seconded the motion. All in favor.

### **Old Business.**

#### Scholarship Recipients.

Congratulations to the 2024 Booster Club Scholarship recipients Seth Rakowitz and Marc Castro.

#### Raffle Sales.

This year's Raffle sales totaled over \$4,000 compared to the 2023 Raffle sales total of \$3,800. Members discussed regulations regarding cadets wearing their Blues uniform to Raffle ticket sales events with MSgt Lee Conrad. The Booster Club recorded higher sales and donations when cadets were in uniform. MSgt Conrad reported that DOD regulations and the cadet guide do not prevent cadets from wearing their uniform, however the Booster Club should discuss uniform approval with the incoming instructors.

#### Senior Night.

Four food trucks are confirmed for Senior Sunset on 23 May 2024. The Booster Club will be selling glowsticks, water, soda, and Gatorade. The Prom Committee generously donated \$500 in soda to the Booster Club. Members will research prices on beach balls. Food trucks will donate ten percent of total sales with Kona Ice donating 15 percent. The Prom Committee will distribute \$10 meal vouchers to seniors to redeem at any food truck. The voucher amount may increase on the release of additional Prom tickets. Immediately following the event, tickets will be collected and a check issued to each food truck by the Prom Committee.

MSgt Conrad will post a sign-up sheet requesting 30 cadets. Mr. Jarrett offered to provide chili and serve Frito pies to the cadet volunteers. MSgt Conrad will verify plumbing and electricity at concessions at the football stadium (since the field is still under construction). The Booster Club will utilize concessions to make and store ice, if accessible. Concessions at the track will be used to refrigerate drinks.

### Pool Party.

C/SSgt Bella Bueno reported that the pool has been closed due to construction. Castroville Park staff confirmed the pool closure with MSgt Conrad. Members researched availability of neighborhood pools, however organizations declined due to liability, number of students, and lack of lifeguards. School administration prohibits water activities at MVHS during school hours.

### Veterans Fun Run.

The Booster Club will discuss the proposed date of 9 November for the 2024 Veterans Fun Run with the new instructors and Mr. Lange. Track coach Lacy Schott confirmed the course is available. The event will remain a designated Scholarship Fund fundraiser.

### **New Business.**

#### Secretary Vacancy.

The Secretary position remains open.

#### Scholarship Fund Transfer.

The Board will present itemized totals from fundraising events at its next meeting to transfer funds to the Scholarship Fund.

#### Finances.

Ms. King outlined the QuickBooks program which will help comply with the new MVISD Booster Club District Guidelines. The online version fee for not-for-profit organizations is \$40 for the first three months and increases to \$90 per month thereafter. Ms. Koonce motioned to purchase QuickBooks. Sarah Allen seconded the motion. All in favor. Mr. Jarrett will talk to his financial representative to see if they offer a reduced fee for the program through his contract.

Ms. King requested to change banks from TXN Bank to Broadway Bank for accessibility, customer service, and mobile access. Broadway Bank interacts with QuickBooks. Ms. King will verify account fees. Ms. Koonce motioned to close the TXN Bank account and open a business account with Broadway Bank. Ms. Floyd seconded the motion. All in favor.

Ms. King will open a Texas Sales Tax account. Ms. Koonce motioned to file for a Texas Sales Tax number and increase merchandise prices to include sales tax. Mr. Jarrett seconded the motion. All in favor.

#### Post Office Box.

Mr. Jarrett motioned to open a post office box. Angela Wilkin seconded the motion. All in favor.

#### 2025 Scholarship Committee.

Ms. Arroyo and Ms. Floyd volunteered to serve on the 2024/25 Scholarship Committee. An invitation email to join the committee with committee description/requirements will be sent to parents.

#### Sonic Fundraiser.

Sonic invited the Booster Club to hold monthly Spirit Nights. The Fundraising Committee will discuss potential dates at its next meeting. Ms. Arroyo mentioned a potential spirit night with Whataburger (Potranco/211 location). She will follow up with more information. Ms. Allen will contact Mr. White regarding Sofia's Pizzeria Pies for Kids donation.

#### OCP Order.

Ms. King reported that the 37 OCP uniforms were purchased for \$6,391.75 from Kellac. Boots (\$135 each) were not included in the purchase. MSgt Conrad clarified that the boots may be reissued to future cadets. CMSgt Luis Torres discussed potential uniform and boot donations from other sources and purchasing uniforms left by discharged/separating trainees at the Lackland dry cleaners for the drycleaning fee.

#### Girls State.

Mr. Jarrett made a motion to fund two cadets to attend Boys State at UT Austin and one cadet to attend Girls State at Texas Lutheran University in Seguin. The fee for male cadets is \$330 each. Girls State registration is \$495. Registration for the 2025 conferences will begin in February. Ms. Floyd seconded the motion. All in favor.

#### First Aid Kit.

Ms. Arroyo will provide receipts for the First Aid Kit and supplies for reimbursement. Mr. Jarrett made a motion to reimburse Ms. Arroyo up to \$500 for the First Aid Kit and supplies. Ms. Allen seconded the motion. All in favor.

#### Field Day.

C/SSgt Bueno reported that a cadet medical officer will be on site. The Booster Club will supply the First Aid Kit. The Booster Club will provide sandwiches, chips, fruit, cookies, and water for lunch. Vendors are prohibited on school property during school hours. Ms. Arroyo will donate cotton candy. C/SSgt Bueno requested use of the canopies and water coolers. Cadets were asked to bring sunscreen and water.

MSgt Conrad will reach out to seniors about their end of the year senior activity. The Class of 2024 includes 22 cadets.

#### Park Cleanup.

The next park cleanup is scheduled for Saturday, 18 May from 08:00 to noon. Five cadets are currently signed up for park cleanup.

#### Fundraising Committee Meeting.

The next Fundraising Committee meeting is scheduled for 15 May at 18:00 at Sammy's.

### Fall Raffle Sales.

Ms. Arroyo discussed the possibility of selling raffle tickets at the 2024/25 MVHS football games with Col. Brett Mazey. He is awaiting approval from Mr. Lange and will follow up with Ms. Arroyo. Members will solicit raffle donations from new vendors/organizations following administration approval.

### BCO.

Basic Cadet Orientation is scheduled for 29 July to 2 Aug. The Booster Club will provide lunch on the last day of BCO. MSgt Conrad recommended the Booster Club staff a table at parent BCO registration on the first day. He also recommended recognizing BCO graduates at Parent's Night, so parents would meet once at the beginning of the year versus twice.

### **Instructor's Call.**

Booster members welcomed incoming instructor, Chief Torres. Chief hails from the intelligence community, has instruction experience, and most recently served as an MTI at Lackland AFB. His official start date is 1 August.

MSgt Conrad will ensure a sign-up sheet for Senior Night is posted and will secure a Gator with MVHS Maintenance staff. Cadets will be informed that dinner will be served since they will stay after school.

Graduation will be off campus this year, so the Saber and Honor Guard teams will be transported to and from the graduation venue with the MVHS Band. Teams will meet at 14:30 at the Compound prior to their 15:00 departure. Mr. Vega, MVHS Vice Principal, will supervise the teams since instructors are unavailable.

Chief Torres will be the only instructor present for BCO, so Booster members were encouraged to help, if needed.

### **Future Agenda.**

Ms. Koonce will follow up with the board about senior activity ideas. Ms. Arroyo will schedule a special meeting to discuss upcoming events.

### **Next Meeting.**

The Raffle drawing will be held immediately following tonight's meeting.

The next meeting is scheduled for 3 September 2024 at 18:00 at the Compound and via Zoom.

Ms. Koonce motioned to adjourn the meeting. Mr. Jarrett seconded the motion. All in favor. Ms. Arroyo adjourned the meeting at 19:48.

Minutes submitted by Angela Wilkin, Public Affairs.